



WELWYN HATFIELD

Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.

Please ask for:
Richard Burbidge

***PLEASE NOTE DATE**

23 March 2016

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE to be held on **Monday**, 4th April, 2016 at 7.30 pm in the Salvation House, 2 Sterling Court, Mundells, Welwyn Garden City, Herts, AL7 1FT

Yours faithfully

Director (Governance)

AGENDA PART 1

1. SUBSTITUTION OF MEMBERS

To note any substitution of Members made in accordance with Council Procedure Rules 19-22.

2. APOLOGIES

To note apologies.

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on 25 January 2016 (previously circulated).

4. ACTIONS UPDATE (Pages 1 - 2)

Report of the Director (Governance) lists the actions from previous meetings and their current status.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 22

6. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

7. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

8. NORTHAW GREAT WOOD LOCAL NATURE RESERVE MANAGEMENT PLAN
(Pages 3 - 38)

Report of the Director (Governance) requests the Committee to recommend a revised management plan for Northaw Great Wood Local Nature Reserve 2015-20 to the Cabinet for adoption.

9. SHERRARDSPARK WOOD MANAGEMENT PLAN (Pages 39 - 76)

Report of the Director (Governance) requests the Committee to recommend a Management Plan for Sherrardspark Wood Local Nature Reserve 2015-20 to the Cabinet for adoption.

10. PEST CONTROL UPDATE (Pages 77 - 82)

Report of the Director (Governance) informs Members of the performance of the contractor and the work and services that have been provided.

11. HACKNEY CARRIAGE OFFICE ENFORCEMENT REVIEW 2014-15 (Pages 83 - 86)

Report of the Director (Governance) advises Members of the work which has been carried out to keep the travelling public safe.

12. FOOD SAFETY SERVICE PLAN 2016/17 (Pages 87 - 110)

Report of the Director (Governance) asks the Committee to note the performance against the previous service plan and to request Cabinet to recommend to the Council for adoption the service plan for 2016/17.

13. HEALTH AND SAFETY SERVICE PLAN (Pages 111 - 126)

Report of the Director (Governance) seeks the Committees approval to the service plan and recommends that it be referred to the Cabinet for onward transmission to the Council for adoption.

14. PERFORMANCE INDICATOR REPORT - QUARTER 3 - 2015/16 (Pages 127 - 146)

Report of the Director (Finance and Operations) provides the Committee with the performance indicator data collected for those services that fall within its remit providing Quarter 3 data for 2015/16, along with comparative information with earlier years where available.

15. ENVIRONMENT SERVICES 3RD QUARTER PERFORMANCE 2015/16 (Pages 147 - 158)

Report of the Director (Finance and Operations) combines Environment Services information and Serco's customer satisfaction performance for Quarter 3.

16. COMMITTEE OVERVIEW WORK PROGRAMME 2015/16 (Pages 159 - 162)

The pro-forma which sets out the Committee's overview work programme has been updated since the last meeting to enable forward planning of items to be considered to take place. Items which the Committee agrees it would like to consider will be scheduled into the work programme.

17. RESPONSE FROM CABINET/COUNCIL TO RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY COMMITTEE

There are no responses to report.

18. CONSIDERATION OF ITEMS FOR SCRUTINY

To consider

1. Whether any Cabinet decisions should be scrutinised post-implementation (Paragraph 14.1 of the Overview and Scrutiny Procedure Rules)
2. Whether any items which relate to areas covered by the Committee which a member of the Committee may wish to raise with a view to deciding whether an issue should be scrutinised.

The Administration and Opposition Groups each have the right within the Municipal Year to have one scrutiny topic referred to a Sub-Committee.

Where the Committee decides an issue should be scrutinised, a scrutiny Sub-Committee should be appointed to carry out the specific piece of scrutiny work (Paragraph 6.3 of the Procedure for the Operation of the Overview and Scrutiny Function).

19. COMMITTEE SCRUTINY WORK PROGRAMME 2015/16

No scrutiny reviews are currently programmed.

20. RESPONSE FROM CABINET/COUNCIL TO SCRUTINY RECOMMENDATIONS/REPORTS

There are no responses to report to this meeting.

